



Workbench AssetWorX Export/Import



APPLICATION NOTE

August 2016

Description: Guide to importing and exporting the Workbench Asset Catalog in AssetWorX.

General Requirement: GENESIS64, Hyper Historian, or AnalytiX

Introduction

This document will describe how to correctly export and import the Asset Catalog configuration from inside Workbench.

Export

1. Open Workbench.
2. Right click on root of your AssetWorX database and select **Export Sub-Tree**. This will export all sub-items of the AssetWorX database.

NOTE: You can also right-click on any level of your tree to export that item and its children items. Use "Export Sub-Tree" to only get items under what you've selected, and "Export Selected" to get the selected item and its children.

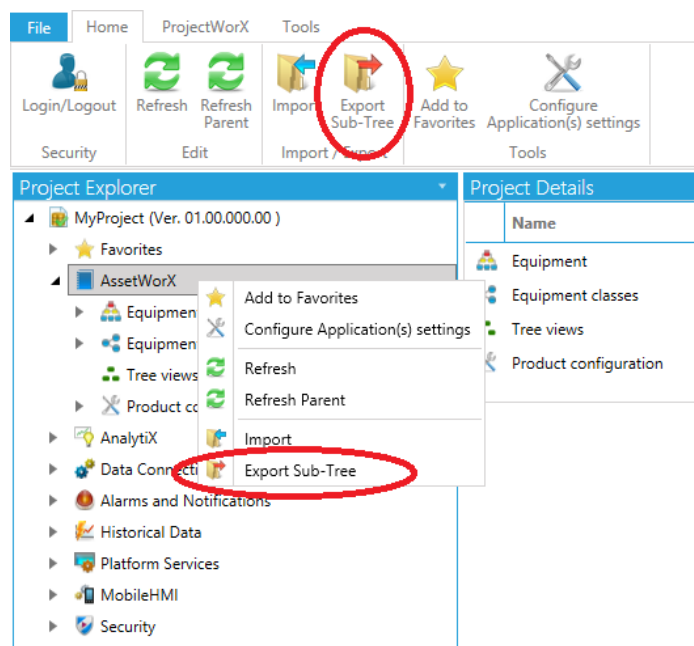


Figure 1 – Exporting from the tree

3. In the Export Options dialog, you can choose the format of the exported file, CSV, MS Excel, or XML. Choose your format.

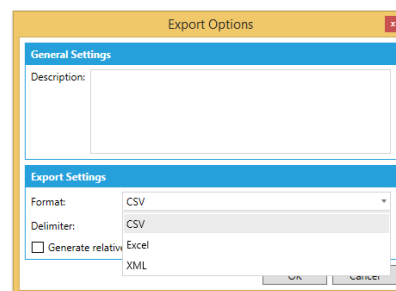


Figure 2 – Export Options

4. If you select CSV format, you also have the option to choose your delimiter and decide whether you would like to generate relative paths. Relative paths are useful if you are exporting items from one part of the tree and importing them into another part.
5. The Workbench will create the file. Click on the **Recent Tasks**, right click the exported file and click the "Download Export File". Now you can save your exported sub-tree.

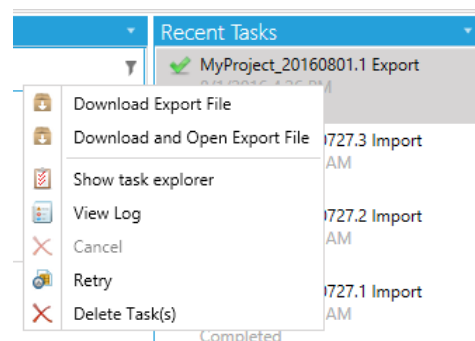


Figure 3 – Export file download

Import

1. Right-click on the root of your AssetWorX database and select **Import**.

NOTE: If you exported from a part of the tree other than the root make sure to right-click on the same level of the tree to import it. Attempting to import items into the wrong tree level may cause errors.



Workbench AssetWorX Export/Import



APPLICATION NOTE

August 2016

Import Options

General Settings

Description:

Import Settings

Import Mode: Create and Update ☐ Continue on Errors

File:

Delimiter: Comma

OK Cancel

Figure 4 – Import file options

2. Browse for your exported file. Choose the Import Mode (only create new items, only update existing items, or both) and pick the delimiter you used when creating the export. Click OK when ready.
3. The progress of the import will be shown, including any errors. When it's done you can copy the log to the clipboard or click Close. Your items have now been imported.